Syllabus
ACC 2203 – Survey of Accounting
Fall 2010

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Office: 126 Giles Hall
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Required Text:
Survey of Accounting, 5th Edition,
Carl S. Warren
ISBN-10: 0-538-74909-1

Welcome to ACC 2203

Welcome to ACC 2203. My name is Darlene Gardner and I am a Business Manager by day and an Accounting Instructor by night. In the past, I have worked as an auditor with a CPA firm. Also, I have held the positions of Accounts Payable Manager, Accounting Manager, and Tax Accounting Manager in industry within publicly traded companies. The past several years, I have taught a Managerial Accounting class at MSU. Over the years, I have taught a variety of courses related to business, accounting, and business law at different college campuses.

My goal is to provide you with a basic knowledge of accounting which can assist you in the understanding of the role of accounting in your business or to serve as a springboard to graduate level accounting courses.

Good Luck!!
GRADING

Exams (2)  40%
Homework  10%
Discussion  10%
Quizzes  40%

CLASS PARTICIPATION

Basically, we will cover two chapters each week. Each Wednesday you will be required to submit homework and each Friday a quiz will open on the information for those chapters. There will be audio and PowerPoint presentations of the information available. See homework and quizzes below for more details. Tentative schedule listed below.

Students will have the opportunity to participate in class by the reading the textbook chapters outlined on the calendar, viewing detailed power point slides within MyCourses, participating in the Discussion Board, and listening to the instructor’s presentation on each chapter.

Students should submit questions regarding the chapter and any work via the email function with MyCourses.

Questions regarding quizzes and exams should not be posted to the Discussion Board until the time allotment for the individual quiz or exam has passed.

EXAMS

There will be two exams given during the semester each of which will cover approximately half the chapters of the text.

The format of the exams will be multiple choice, short answer, and problems. The tentative dates of the exams and the chapters to be covered are as follows:

Exam 1 (20%) Chapters 1-8
Exam 2 (20%) Chapters 9-15

Exams will be closed book/notes and timed. Absolutely no outside resources should be open or available during the two exams.

Only in the most extreme circumstances may an exam be made up after the exam date. (i.e. documented illness or death in family.)
HOMEWORK
Homework will be turned in each week. Most weeks will include multiple chapters. Homework should be submitted within MyCourses in the Assignment Drop box. Homework received after the assignment date will not be graded for credit.

DISCUSSION BOARD
Each week topics will be presented on the discussion board by the instructor. Students may respond to the instructor’s question or they may also pose questions to each other about the text and the homework via the discussion board. Students are required to post to the discussion board each week to receive credit. Absolutely no discussion of exams and quizzes should be held on the discussion board until the quiz and/or exam has been closed by the instructor.

QUIZZES
Quizzes will be given online each week. Quiz dates are listed on the course calendar. These dates may be subject to change. Students should check regularly for changes in quiz dates within the class announcements. Quizzes will be open to students for at least 48 hours. These quizzes are timed.

Quizzes will have 20 questions each and the student will be allowed 60 minutes to complete the quiz.

The first quiz of the semester will test students on the syllabus and honor code. This quiz will be available the first week of classes and must be completed no later than June 6 for grading.

CALENDAR
The calendar is posted within MyCourses. It is subject to change and students should check their class email/discussion board/class announcements for potential changes. Dates for homework, quizzes, and exams are posted. The first homework assignment will be due 06/09/10 and the first quiz will be available 06/11/10.

HONOR CODE
Mississippi State University operates under an Honor Code. Students should visit the following website [http://students.msstate.edu/pdf/honor assignment pledge.pdf](http://students.msstate.edu/pdf/honor assignment pledge.pdf), print and sign the Honor Code, and submit it to the instructor via scanned copy within the assignment drop box.

The code states:
As a Mississippi State University student I will conduct myself with honor and integrity at all times. I will not lie, cheat, or steal, nor will I accept actions of those who do. Upon accepting admission to Mississippi State University, a student immediately assumes a commitment to uphold the Honor Code, to accept responsibility for learning, and to follow the philosophy and rules of the Honor Code. Students will be required to state their commitment.
on examinations, research papers, and other academic work. Ignorance of the rules does not exclude any member of the MSU community from the requirements or the processes of the Honor Code.
For additional information please visit: http://students.msstate.edu.honorcode/

ACADEMIC MISCONDUCT
The University’s policy on Academic Misconduct can be found in the Academic Operating Policy and Procedures Handbook. It is also available on the Web at http://www.msstate.edu/dept/audit/mainindex.html. The relevant Section is 12.07, including attachments.

TENTATIVE SCHEDULE